

5 Steps for a Successful Job Search

1. **Resume** – A resume is an important method to convey your education, skills, achievements, and experience with the goal of obtaining an interview.
2. **LinkedIn** – A LinkedIn profile provides you with the opportunity to connect with individuals and groups in your field located across the globe.
3. **Informational Interview** – An informational interview is a brief conversation/dialogue with someone who is in a career that you are interested in exploring.
4. **Online Search** – An online search is beneficial to review job descriptions for positions in which you are interested in order to determine the qualifications, skills, and abilities necessary for the position.
5. **Salary Negotiation** – A salary negotiation is your biggest opportunity to negotiate what you are worth. Remember: salary and benefits are the highest expense for an organization. Your future employer's goal is to bring employees in at the lowest level they will accept.