

Name

Department

Request of funding for (conference title/Research)

## Description

*Sample: I will be presenting a paper based on the dissertation research I conducted during the summer of 2019. This will be my first solo paper and solo presentation at a conference. This will be a great opportunity for me to receive feedback on the early stages of my dissertation work that I plan on publishing in article and book form. I will also be participating in a meeting for Ph.D. students with mid-career and senior faculty. The conference is hosted by a number of professional military education institutes that I am interested in working with and/or for. This will be a great opportunity to network especially given how young the organization and conference is. This is also a great opportunity for the University of Alabama and the Department of Political Science. As far as I know I will be the first member of UA to participate at this conference and am working diligently to become an active member in the organization.*

## Budget & Funding Details

Individual Travel & Research Request Budget for:

Project/Conference:

Location:

Dates:

Purpose:

Amount:

Item    Description    Amount

Here enter expected expenses	Further Describe Details	Estimated Cost
Lodging*		\$835.80
Food and Incidentals**		\$200
Conference Registration		\$122.58
Flight		
Driving		
Airport Parking		
<b>Total Costs</b>		<b>\$2,691.76</b>
Request for Graduate School		\$500

Attach any documentation that confirms:

- Acceptance of Presentation
- Cost Estimate
- Receipt of Funds from other entities

