

**The University of Alabama School of Social Work BSW Program
Honors BSW Professional Program
Application for Admission - Preliminary Checklist**

First, read about the Professional Program in the *BSW Student Handbook*. Then complete this checklist.

NOTE: The courses listed below must be passed with a grade of C- or higher.

1. I am currently enrolled and in good standing with the UA Honors College.

For the next 9 statements, choose either “passed”, “am enrolled in”, or “have not enrolled in” depending on whether or not you have completed the course in question.

2. I _____ BSC 108, BSC 109, BSC 114/115 or BSC 116/117
3. I _____ PY 101.
4. I _____ SOC 101.
5. I _____ SW 100 or SW 105.
6. I _____ SW 200 or SW 205.
7. I _____ SW 351 or SW 355.
8. I _____ SW 101.
9. I _____ SW 310.
10. I _____ the core Math requirement.
11. If not enrolled, have you passed Math 100?
12. I have completed at least 6 lower division hours in honors pre-professional social work courses (SW 105, 205, 355)?
13. I have completed at least 45 hours toward my BSW degree.
14. I will have completed at least 54 credit hours toward my BSW degree by the time I begin the professional BSW program.
15. My overall GPA is at least 3.3.
My overall GPA is _____ Date _____
16. My SW GPA is at least 3.5.
My SW GPA is _____ Date _____
17. If I have completed any college-level academic work at any institution other than UA, I have submitted ALL of my transcripts to the UA Records Office, BOX 870134.
18. I have read and agree to abide by the *NASW Code of Ethics*.
19. I understand that my field placement will require me to learn in an agency 32 hours/week, typically during office hours (M-F/ 8am-5pm) for an entire semester. Main campus students will be placed in Tuscaloosa, Birmingham, or a 60-mile radius of Tuscaloosa (or in Washington, DC or internationally). Distance learning students will be

placed in one of these counties depending on the student's location: Madison, Jefferson, Tuscaloosa, Montgomery, or Mobile (or in Washington, DC or internationally).

20. I have read and agree to abide by the *NASW Code of Ethics*.

21. I agree to abide by the *Capstone Creed* (see below).

“As a member of The University of Alabama community, I will pursue knowledge, act with fairness, integrity and respect; promote equity and inclusion; foster individual and civic responsibility; and strive for excellence in all I do.”

Signature: _____ (Your typed name will serve as your signature on this document.)

22. Please review and sign:

Violations of the NASW Code of Ethics or the Capstone Creed may result in dismissal from the Social Work program and the University of Alabama.

Signature: _____ Date: _____

(Your typed name will serve as your signature on this document.)

CWID: _____

**The University of Alabama School of Social Work BSW Program Application
for Admission to the Honors Professional Program**

Essay Instructions and Application Cover Page

If you have answered all the items on the application checklist, or if your advisor indicated you should apply, follow the instructions here.

1. Provide the information requested in the box below.
2. Type three essays using the prompts below and respond to the field statement in a paragraph. Attach these to this cover page. ***Do not put your name on the essays or field statement paragraph.*** Each essay must be at least 350 words. In each essay and the field statement, be sure to address each prompt provided. **Essays and field statement paragraphs will be evaluated for content and quality of writing.**

- a. **Essay I:** Why do you want to enter the professional program in social work? What experiences led you to think that social work is an appropriate career goal for you? What special circumstances, if any, should be considered by reviewers of your application?

Essay II: Identify a major social justice problem that interests you and discuss it. What do you think might be some of the causes of the problem? Imagine that you are a social worker and describe how you might intervene to address the problem. It is expected that you will use research literature or other credible sources to support your assertions. Cite and reference your sources according to APA style guidelines. Information about APA style guidelines can be found at https://owl.purdue.edu/owl/research_and_citation/apa_style/apa_formatting_and_style_guide/general_format.html(changes to essays)

- b. **Essay III:** What is the *NASW Code of Ethics* and what is its purpose? Discuss one of the principles or standards in the *Code of Ethics*, explaining how you would apply it as a social worker who works with clients. If you use language from the Code of Ethics, be sure to cite and reference your source according to APA style guidelines.
- c. **Field Statement:** Field placements are completed during the fall semester of your senior year after you have taken most of your Professional Program courses. Students typically complete 32 hours per week in a social service agency for the entire semester (Total of 450 clock hours in agency). You will be required to be in field a minimum of 16 hours per week during normal business hours/days (M-F/8:00 am -5:00 pm). Main Campus students will be placed in Tuscaloosa, Birmingham or 60-mile radius of Tuscaloosa. Distance Learning students will be placed in one of the following geographic locations including the county in which the city is located: Huntsville, Birmingham, Tuscaloosa, Montgomery, and Mobile.

In a paragraph explain how you plan to accommodate field requirements into your personal, family, and/or professional responsibilities.

3. Submit your application (this cover page, the checklist, and your essays/field statement) to Ms. Gwen Montgomery, 1029 Little Hall or gmontgomery@sw.ua.edu.

Name _____ CWID# _____

Local Address _____

Phone _____ Email _____

List all colleges and universities, other than UA, that you have attended _____

Signature _____ Date _____

(Your typed name will serve as your signature on this document.)

The University of Alabama School of Social Work
BSW Honors Program
Capstone Honors Project Proposal

**Proposal Instructions and
Application Cover Page**

The Capstone Honors Project, a multifaceted assignment, serves as a culminating experience for BSW Honors students. Capstone Projects may take a wide variety of forms, but most are long-term multistep projects that culminate in a final product, presentation, or community service event. Students will apply in-depth knowledge of generalist social work practice to their projects that emphasize values consistent with those of the social work profession.

Capstone Projects are intended to help students develop critically thinking skills, goal-setting skills, problem-solving skills, communication skills, including public speaking, research skills, media literacy, teamwork, planning, independent thought, and initiative. BSW Honors Program applicants will work with their Honors Advisor to develop a proposal for their Capstone Honors Project, although work for the Project may begin as early as the Honors Introduction to Social Work course. The proposal should be submitted with the application materials for the BSW Honors Program. The Capstone Honors Proposal must be written in APA format and include the following sections:

I. Background and Justification

This section should provide a brief introduction to the current social problem and discuss how generalist social work intervention can be used to address this issue. This section should also include a discussion of the population most affected by this issue and how they will potentially benefit from this project. The background should also describe:

- a. The problem or critical issue which the proposal seeks to resolve
- b. How the proposal relates to other relevant national development strategies and policies
- c. Whether there are other programs and activities which will complement the proposal
- d. How the need for the project was determined
- e. How intended beneficiaries were involved in project identification and planning

II. Project Objectives

The discussion should indicate the specific objectives which the proposal, if successful, is expected to attain, and how achieving the objectives is expected to contribute to improved well-being and livelihood of the project beneficiaries and the larger community. Several learning objectives the student believes may be attained for themselves through project completion should also be included.

III. Expected Project Results

This section should describe the overall results that the project is expected to accomplish. The section should also contain speculation on whether there may be unintended effects of the project, and how these possible challenges might be addressed.

IV. Project Implementation and Management

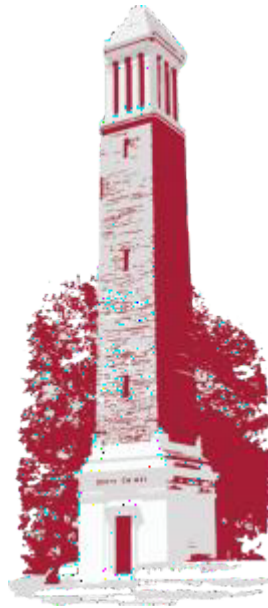
This section should describe how each project objective will contribute to project completion and how each objective will be attained in terms of planned activities, their timing and duration, and who will be responsible for each activity. This can be summarized in a simple table, for example, through the use of a Gantt Chart. It should also describe the expected role of the intended beneficiaries in project implementation and evaluation.

V. Project Monitoring and Evaluation

This section should discuss proposed mechanisms and procedures for monitoring of project operations to ensure that activities occur as planned and that they remain focused and directed towards stated objectives. This section should describe what an outside observer might see that would convince them the project remained on target and that it had the intended effect(s). This section should also identify how intended beneficiaries will be involved in monitoring and evaluation.

THE CAPSTONE CREED

The Capstone Creed is a statement of UA student values developed by the Student Leadership Council. The Capstone Creed is the pledge made at convocation by each incoming freshman class at the start of the academic year.



Denny Chimes

“As a member of The University of Alabama community, I will pursue knowledge, act with fairness, integrity and respect; promote equity and inclusion; foster individual and civic responsibility; and strive for excellence in all I do.”