

Title IV-E Stipend Application



**Alabama Higher Education
Consortium On Child Welfare**
In cooperation with the Alabama Department of Human Resources
socialwork.ua.edu/childwelfare

PART ONE

Complete all requested information. (Acrobat Adobe Reader needed to complete the application.)

Full name:	
Address:	
City, County, State, Zip:	
Contact number:	
Personal email:	
Name of University/College:	
School email:	
Degree program (BSW/MSW):	
Field placement name and location:	
Field placement start date (MM/YY):	
Field placement end date (MM/YY):	
Graduation date (MM/YY):	

	YES	NO	N/A
1. Are you a citizen of the U.S.?			
2. If you are currently in a bachelor's program, are you planning to pursue a master's immediately following graduation?			
3. Are you currently employed at the Alabama Department of Human Resources?			
4. If you are a current DHR employee, will you agree to accept a field placement outside of the Department?			
5. If you are not a current DHR employee, will you agree to accept a field placement with a DHR Family Services department?			
6. Do you agree to work with a professional development coach approximately two hours per month during your field placement and work obligation?			
7. Do you agree to complete weekly IV-E learning activities during your field placement?			
8. Stipend recipients who receive an offer of employment within 45 days of their graduation date must agree to complete an 18-month work obligation with AL DHR. Will you sign an agreement committing to this requirement?			

PART TWO

Outline: Using general APA guidelines, list the following in outline format.

1. Volunteer or paid experience you have in the field of child welfare. Include agency name (if applicable), location, and length of service.
2. Activities you are engaged in beyond your academic program, which relate to the field of child welfare.

PART THREE

Essay: Using general APA formatting, write a short (one to two pages) essay to answer the following questions.

1. Why do you wish to pursue a career in the field of child welfare with the Alabama Department of Human Resources?
2. What contributions do you feel you can make to the field of child welfare?
3. What are your thoughts on permanency for children?

PART FOUR

Resume and Unofficial Transcript

1. Provide a copy of your current resume.
2. Provide a copy of your most recent unofficial transcript.

HOW TO SUBMIT YOUR APPLICATION:

1. Convert all documents from Parts 2-4 into PDF format.
2. Attach your completed application and converted documents to a single email (ensure all attachments are files, not web links).
3. Using your (.edu) student email, send email to the address below using the required email subject line format.
 - Email address: TitleIV-E@ua.edu
 - Email subject line: Title IV-E Stipend Application – Full Name

WHEN TO SUBMIT YOUR APPLICATION:

- **Deadline** – Apply by the due date for your graduating semester.
- **Early Submission** – You can apply up to 30 days before the deadline.
- **Late Policy** – Applications received after the deadline will **not** be accepted.

Application Due Date	Semester of Graduation
October 1st	Spring (May)
February 1st	Summer (August)
June 1st	Fall (December)

Note: If you do not receive a confirmation email within 72 hours of your application submission, please reach out to the Title IV-E Stipend Program Manager. Find contact details on the Title IV-E Stipend Program website.

Student's Full Name

Date